



*Our family and yours, together in faith...* 

2125 N. 21ST ► SPRINGFIELD, IL 62702 ► 217-544-4553 ► <http://www.saintalloysius.org>

## Registration 2017-2018

Enclosed you will find tuition information, as well as your family's registration packet. Please take the time to read all of the information & fill out the necessary paperwork. A non-refundable registration fee of \$100.00, per family, is due at the time of registration. If registered by March 31, 2017 the full amount will be applied to your tuition. If registered by April 28, 2017, half the amount (50.00) will be applied to your tuition. If registered after April 28, 2017, it will not be applied to your tuition amount.

Please note that unless you are current with 2016- 2017 tuition, registration for the 2017-2018 school year will be on hold. Other registration details & requirements are explained below.

**Registration Forms:** There are 6 forms that must be completed. Please review each page carefully, especially your family's information page. Any incorrect information should be marked out and replaced with the correct information. Blanks should be filled in. Most important, are the phone contacts for both parents, and the emergency contact information. Only persons listed there will be allowed to pick up your child in an emergency or from After Care. Additionally, only these persons are allowed to pick up your preschool or pre-K student daily.

**New Families:** We would like to welcome all new families to St. Aloysius School! Please do not hesitate to call the school office if you have any questions. All new students must have the following information on file by October 15, 2017: Social Security number, birth certificate (notarized/certified), Baptismal certificate, current physical exam, dental exam and vision exam (all 3 exam forms should be dated within 1 year prior to the 1<sup>st</sup> day of school in August).

**Tuition Payment Options:** There are 2 methods of tuition payment: **1. PAYMENT IN FULL** (credit card, cash, check) due July 1. **2. MONTHLY PAYMENTS** (10 & 12 month options) through the F.A.C.T.S TUITION MANAGEMENT PROGRAM where payments are automatically deducted from an account. The choices are the 1<sup>st</sup>, 5<sup>th</sup>, 15<sup>th</sup> & 20<sup>th</sup> of each month. Families currently enrolled with F.A.C.T.S. will be notified for verification. Parents choosing F.A.C.T.S. for the first time should fill out the on-line agreement. Go to [www.saintalloysius.org](http://www.saintalloysius.org) and click on the link to F.A.C.T.S. Contact Monica Maggio (544-4554 ext 210) with any questions regarding tuition.

**Tuition Assistance:** Limited TUITION ASSISTANCE is available to those families who qualify. To be considered for tuition assistance you must complete the application through F.A.C.T.S. Tuition Aid. Preference will be given to those school families who are active in the parish/school and who contribute to the support of the parish through the parish envelopes. Applications should be submitted to F.A.C.T.S no later than March 3, 2017.

**Parish Information:** Enclosed in your registration packet is a Parish Registration Form. Please take the time to fill it out as we are adding new information to our files. All current and new families are asked to return this form with registration papers.